



**Federal Planning Division of APA National Training Conference for Federal Planners**  
**April 11-13, 2012**  
**JW MARRIOTT LOS ANGELES L.A. LIVE**  
 Los Angeles, CA  
**REGISTRATION FORM**

**There are three ways to register:**

1. **ONLINE** at <https://www.planning.org/ecommerce/conference/viewConferenceDetails.aspx?conferenceId=173> (credit card payments only). Register online to avoid the \$25 registration processing fee.
2. **FAX** to 312-786-6700 (fax line open through March 30<sup>th</sup>). A \$25 processing fee will be added to each registration.
3. **MAIL** this form to American Planning Association, 94343 Eagle Way, Chicago, IL 60678-9430. A \$25 processing fee will be added to each registration.

FAX and mail-in registrations must be received by APA by the deadlines listed below to qualify for the reduced-price advance registration rates.

**QUESTIONS?** Email [confregistration@planning.org](mailto:confregistration@planning.org) or call 312-334-1250.

**Name and Address (please print)**

APA/FPD ID Number (If Member)	Name of Attendee (as it will appear on badge)
First Name                      M.I.      Last Name	Address
Agency/Employer or School Name	City    State      ZIP Code
Email (required)	Daytime Telephone Number

**Registration Rates (circle the rate that applies)**

	<i>Payment must be received by APA by the following dates</i>		
	By 3/09/12	3/10/12 to 3/30/12	After 3/30/12 and onsite
<b>BASIC REGISTRATION</b>			
<b>FPD/APA Member</b>	\$200	\$225	\$250
<b>Non-member</b>	\$240	\$265	\$290
<b>Students and retirees</b>	<b>Free</b>	<b>Free</b>	<b>Free</b>
<b>Thursday Only</b>	\$110	\$130	\$150
<b>Friday Only</b>	\$110	\$130	\$150
<b>OPTIONAL EVENTS</b>			
<b>April 13 Awards Luncheon</b>	\$15	\$15	\$15
If you want to attend the Awards Luncheon you must purchase a ticket			
<b>Guest Ticket for April 11 Opening Reception</b>	\$15	\$15	\$15
Included in registration fee for full conference attendees			
<b>Processing Fee (applied to each fax or mail-in registration)</b>	\$25	\$25	\$25
<b>TOTAL PAYMENT</b>			

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**Hotel Accommodations**

Hotel accommodations are not included in the registration rate. Reservations can be made through JW Marriott Los Angeles L.A. LIVE by calling them directly at (800) 228-9290. The rooms are available at the federal per diem of just \$125 per night on a first-come, first-serve basis for participants regardless of federal affiliation through March 19, 2012. Please refer to the Federal Planning Division Meeting when making reservations.

**Payment**

Check the applicable form of payment:

- Visa
- MasterCard
- American Express
- Check # \_\_\_\_\_ (payable to American Planning Association)

\_\_\_\_\_  
Name of Cardholder

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Cardholder Signature - Required

**Cancellation and Refund Policy**

Cancellation or changes to registration must be received by email to [Confregistration@planning.org](mailto:Confregistration@planning.org) or by fax to (312) 786-6700. All cancellations or changes will be charged a **\$25 processing fee**.

Cancellations received by March 9, 2012 will receive a full refund. Cancellations received between March 10 and March 30, 2012 will receive a 50% refund. No refunds will be given for cancellations received after March 30, 2012. The \$25 cancellation fee will be deducted from any refunds due.