



**Federal Planning Division  
of the  
American Planning Association**



**EXHIBIT SPACE RESERVATION:  
15<sup>th</sup> Annual National Training Conference for Federal Planners  
Minneapolis, Minnesota, 22-24 April 2009  
Sponsored by the FEDERAL PLANNING DIVISION of the American Planning Association**

**Minneapolis Marriott City Center (reservations phone) 612-349-4000  
30 South 7th Street, Minneapolis, Minnesota 55402**

<b>Contact Person:</b>		<b>Signature:</b>
<b>Title:</b>		
<b>Organization:</b>		
<b>Mailing Address:</b>		
<b>Phone:</b>		<b>Fax:</b>
<b>E-mail:</b>		

**Exhibit Booth Specs:** 8'Dx10'W booths. 6' table, 2 chairs & power strip included.

\*\*\*\*\* *Booth locations will be selected by order based on time/date of registration receipt.* \*\*\*\*\*

Set up on Wednesday 22 April from 2:00 P.M. to 6:00 P.M. Tear down on Friday 24 April from 3:00 P.M. to 5:00 P.M.

**Exhibit Space Cost: \$475**

Make checks payable to: Federal Planning Division APA

*Exhibit registration does **not** include Workshop registration, see FPD website*

Payment must be received by 24 January 2009 to confirm space reservation at \$475.

After this date the cost will be \$550, if spaces are available. Cancellations prior to 7 Feb will receive full refund. Cancellations between 8 Feb and 27 Feb will receive 50% refund. Cancellations after Feb28 will receive no refund.

<b>MAIL PAYMENT → with copy of registration form to FPD Secretary-Treasurer:</b>	Christine Hoeffner, 28 S Hudson St., Alexandria, VA 22304 Tel. / Fax: 703.838.5442 Email: choeff@umich.edu
--	---

<b>SEND ORIGINAL REGISTRATION FORM → to Exhibits Coordinator:</b>	David Van Horn, AICP URS Corporation 200 Orchard Ridge Drive, Suite 101 Gaithersburg, MD 20878 Tel: 301.721.2216 Fax 301.721.2204 Email: david_van_horn@urscorp.com
---	--

**Registration submittal by email is encouraged and appreciated!**

**REQUESTS FOR SPECIAL SUPPORT SERVICES SHOULD BE DIRECTED TO THE HOTEL**

Costs for special services, including shipping and handling, should be directly confirmed with Stephen Kumpf, Senior Event Manager, (phone) 612.349.4099, (email) stephen.kumpf@marriott.com. Special services are not included in the exhibit space registration. For hotel handling/ storage charges for the exhibits, please contact the hotel directly.