



Invitation to Submit Nominations for the 2011 FPD Awards

It's time to begin preparing your submissions for the Federal Planning Division (FPD) Awards Program for 2011. The awards will be made in the same 7 categories as the past several years.

The FPD Award Nomination Forms must be postmarked by 9 December 2011. Winners will be notified by 13 February 2012. Winners will be presented with their awards during the Annual Awards Luncheon at the National Training Conference for Federal Planners to be held on Friday, 13 April 2012.

The Award Categories for 2011 are as follows:

Category 1 - Outstanding Federal Planning Program

For the planning program that best represents and incorporates the ideas of quality urban design, innovative problem solving, and coordinated planning process. Programs typically represent US-wide or world-wide planning programs applicable to many locations, facilities, installations, or properties.

Category 2 - Outstanding Federal Planning Project

For the planning project that best represents the ideas of quality urban design, innovative problem solving, and coordinated planning process. Projects typically represent location-specific (i.e. military or DOE installation, National Park, etc.) initiatives, development guidelines, or strategic plans that capitalize on the unique opportunities or challenges of that place. Strategic plans include decision documents, economic impact studies, and alternatives/options analyses.

Category 3 - Area Development Plan

For smaller development area that may be a small installation or part of a larger installation. Plans typically include, but are not limited to Housing Plans, Coastal Zone Management Initiatives, Range Management Plans or Training/Maneuver Area Plans.

Category 4 - Environmental Planning Excellence

For the environmental program which best meets the criteria. Environmental planning typically includes, but is not limited to Natural or Cultural Resources Management Plans, EISs, Air Quality Plans, Energy Conservation Plans, AICUZ planning, Environmental Data Management, site remediation and redevelopment, etc.

Category 5 - Outstanding Sustainable Planning, Design or Development Initiative

For the plan, project, program, or building design which best exemplifies, demonstrates and promotes sustainable environmental, economic, and social concepts. Sustainable development also includes providing for the environmental, social and economic security for our country as well as its' people and facilities.

Category 6 - Outstanding Collaborative Planning Project or Program

For the project or program which best exemplifies the benefits of a federal agency working cooperatively with another federal, state, or local agency in order to improve planning and coordination, reduce costs, avoid duplication of effort, foster a productive working relationship, and provide for coordinated emergency response actions and disaster preparedness plans.

The award criteria for award categories 1 to 6 are given below.

- 1) **Originality** – Innovative concept(s) or appreciable refinement of existing techniques or procedures.
- 2) **Transferability** – Potential for application in other areas or projects.
- 3) **Quality** – Excellence of thought. Analysis, writing, graphics, and character of presentation.
- 4) **Implementation** – Effectiveness of the work.
- 5) **Comprehensiveness** – Application of planning principles; effects on public objectives.



Category 7 – Rik Wiant Distinguished Service and Leadership Award

The Rik Wiant Award is given to individuals who demonstrate sustained and significant contributions to the “federal” planning profession, and who have demonstrated significant leadership in promoting and encouraging planning at the Federal level. The Category is open to any FPD member or Federal employee who has contributed to federal agency planning in a substantial manner over a sustained period, as well as to the development and mission of the FPD in general. This award recognizes effective contributions and leadership within the profession through distinguished practice, management, consulting, and promotion of sound planning within the federal sector.



Eligibility. Nominated individuals may not enter themselves. Nominated individuals must either be involved within the practice of planning at the federal level (i.e. in the federal/public agency, for-profit or nonprofit sectors) or retired from such service. Any FPD member or Federal employee other than the person nominated may submit a member's name for the award.

Support of Federal Planning. Specify how the nominee's work increased the understanding of planning principles and the federal planning process. This would include promoting an understanding of the importance of federal planning whether within a Federal agency, the public, interested/involved stakeholders, and/or elected officials. Promoting the professional development of young planners and encouraging them to contribute and commit to careers in the federal planning profession is also considered important.

Support of APA Federal Planning Division. Detail how the nominee's participation in, and contribution to, FPD has furthered the cause of the association.

Effectiveness. Describe the level of effectiveness the nominee has had in formulating and implementing his/her ideas, subsequently furthering the cause of federal planning and the FPD.

Nominations for the Rik Wiant Distinguished Service Award must include at least two (2) written Letters of Support from those familiar with the nominated individuals' work and accomplishments.

Unlike the other FPD Awards, which are reviewed and evaluated by a panel of AICP Planners and teaching professionals from an accredited planning program at a College or University in close proximity to the APA/FPD Conference location, the Rik Wiant Distinguished Service Award will be submitted to and reviewed by the FPD Executive Committee. The FPD Executive Committee will be responsible for reviewing all submitted nominations and for selecting one or more recipients. For this reason, FPD Executive Members cannot submit nominations, nor can they be nominated for this award while they are in office. The FPD Executive Committee may also decide not to make an award in this particular category.



General Submittal Information

Nominations must pertain to *federal* installations, programs, properties, or persons involved in federal planning. Nominations may be submitted by any interested party. However, please note that submittals should not contain any information or material that can be considered sensitive or a security concern. For example, if you are submitting a Comprehensive Plan, but it includes a section addressing facility vulnerability, force protection, or counter terrorism elements, this section can be omitted from the submittal with a simple note explaining why the section or material is not included.

FPD membership is not a requirement. An independent panel of jurors, composed of faculty at the Department of Urban Planning, University of California Los Angeles, will select the winners. The FPD Executive Committee will select the winner of the Rik Wiant Distinguished Service and Leadership Award.

The award submissions should be postmarked by 9 December 2011. Award packages will be forwarded to the jury by mid December, and winners will be notified by 13 February 2012.

To nominate a project, program or person, please submit one copy of the submission, including the accompanying Nomination Form and relevant material, to John Versluys at the address provided below. It is important that each Nomination Form is complete.

Nomination packages should be 8 1/2" by 11" format, with foldouts as needed. Use of electronic media to augment the nomination is acceptable. As an alternative, the nomination forms and supporting information on CD-ROM is acceptable; however, such media should only require the use of standard productivity software. Submissions that are sent via email will not be accepted. Nominees are cautioned that FPD will accept no responsibility for acquisition or use of any software product in conducting the awards program. Nomination packages should include the form, and may include photos, color copies, and slides as appropriate. Supporting material should be kept to a minimum (i.e. 3 pages, excluding copies of applicable reports, etc). **Forms must include a contact person in case additional information is required during the review process.**

The documents and electronic media submitted will remain with the Department of Planning, University of California Los Angeles completion of the awards selection. If it is required that the documents be returned to the nomination individual, please annotate the submission form with the return information.

Please include 4 images (either as JPG or GIF files) that are representative of the project. This may be used in presentations highlighting the awards program. The images will also be used in the write-up describing the award-winning submissions at the presentation during the awards luncheon.

Nominations for the Rik Wiant Distinguished Service and Leadership Award need to be accompanied by two (2) Letters of Support from people familiar with the individuals' work and accomplishments.

Information regarding the FPD National Training Conference and the FPD Awards Program can be found at www.federalplanning.org. Please direct any questions to John Versluys, 6601 College Blvd, Overland Park, KS 66211, Phone 913-458-9349, email versluysjd@bv.com.